

## Entering Quilts in Our Show

Register your quilts electronically. E-registration information and instructions will be available on our website in January 2017. Registration opens February 1st.

Each quilt you'd like to enter in the SOQS requires an original registration form (which you create online through our website). You submit your registration electronically and we will handle the printing in our office. This quilt registration form serves as the show tag which hangs on your quilt while the quilt is on display. It must be completed entirely. We accept registration forms until May 31st, or when the show is full, whichever comes first. After May 31st, we are unable to accommodate changes to your registrations except to eliminate a quilt that is already registered. No substitutions are accepted after May 31st. A quilt is registered when your completed registration packet has been received and we have confirmed your accepted entries. You will receive an email or postcard confirmation of your entries by June 10.

**Paper registration forms:** There is a \$15 fee for processing paper forms. You may request paper registration forms by submitting a request together with your payment to SOQS for a handling fee of \$15 each form (one form per quilt). Forms will be mailed on February 1st.

### ENTRY CRITERIA & REQUIREMENTS

Please be advised that quilts which fail to follow entry criteria and registration requirements will be rejected. SOQS reserves the right to refuse any entry for any reason and all decisions of the Board will be final.

Each exhibitor may enter a maximum of 10 quilts in the show. Up to five of those quilts may be for sale.

### Definition of a Quilt for our Show:

A quilt is two layers of fabric with a filling that is stitched together with lines or a pattern. Quilting may be done by hand or by machine. Tied quilts do not meet the definition of a quilt for this show.

"Raggy" quilts, quilts made from predominantly preprinted panels or non-traditional fabric material (duck tape, plastics, tarps, recycled textiles, etc.) are not accepted. Quilts do not need to have a sleeve for our show.

Our show hangs quilts that are square or rectangular. We are unable to hang quilts which do not have right angles and straight edges—we cannot hang quilts whose shapes are round, jagged, or "jigsaw" shapes.

**Raffle Quilts:** As SOQS is a nonprofit 501c3 organization that raises funds all year long to produce the annual quilt show, we do not accept raffle quilts or fundraising quilts from other groups.

### Size:

Quilts must be at least 36" x 36" and may not exceed 104" in width or length (note: some Special Exhibits have different size criteria). We cannot accept stuffed animals, tablecloths, pillow shams or other non-quilt items. Shapes other than squares and rectangles are discouraged and may not be displayed due to difficulty in hanging in our show.

### Label:

A fabric label sewn to the back of each quilt is required. The quilt name and exhibitor's name on the label should match the information on your registration form.

### Entry Fee:

A \$10.00 entry fee is requested per person (not per quilt).

Alternatively, you may go to our website to register and use our online payment instructions there. Or send a payment, or call the office with your payment information.

### Registration:

Use the Order Form to request registration forms to enter quilts in the show OR go to [www.SistersOutdoorQuiltShow.org/quiltentryinfo.htm](http://www.SistersOutdoorQuiltShow.org/quiltentryinfo.htm) and follow the instructions for E-registration which is open and activated on February 1st. An original registration form is required for each quilt. This form serves as a show tag and must be completed entirely. The "Quilt Story" section of the registration form is for interesting information about your quilt

and is limited to 200 words. We will return forms that are not complete and we do not hold space for quilts with incomplete registration information. Requesting a registration packet does not hold space for your quilt(s) in the show.

**Registration Deadlines:** The deadline to register quilts is May 31st—or when we reach quilt capacity—whichever comes first. Quilt registration has closed as early as the end of April due to reaching show capacity. Please do not wait to register your quilts. You will receive an email confirmation for your accepted entries by June 10.

### Sale Quilts:

Each exhibitor is limited to five sale quilt entries. We only accept one quilt of a given pattern for sale from each quiltier. We will not accept a quilt for sale that was entered the prior year SOQS quilt show. Photos of sale entries are required with completed registration packets. Photos can be of the finished top prior to quilting. Please do not send a photo of the quilt pattern in lieu of a photo of your quilt. SOQS handles all sales and retains a 30% commission. Checks for sold quilts are mailed within two weeks of the show date. Quilts entered for sale must adhere to copyright law. SOQS may purchase your quilt for future resale.

### Liability Release:

Quilts in our show are hung outdoors and are subject to outdoor elements (wind, dust, dirt, smoke, pollen, and other wind-borne elements). Quilters enter their quilts at their own risk. Insurance is the sole responsibility of the entrant. SOQS or its sponsors assumes no liability for the loss or damage to the quilts. Reasonable care is taken to prevent loss or damage to entrants. Each exhibitor must sign a Release Agreement indicating that you are aware of the potential hazards of your quilt hanging out of doors. An adult is required to sign the release for any entrant under the age of 18.

### QUILT DELIVERY

**In Person** – Quilts may be delivered to the Quilt Show event office between Friday, June 23rd and Friday, June 30, between 10am and 4pm daily. If we do not receive your quilt by June 30th, we will not guarantee it will be hung in the show. The 2017 show event office location will be available after June 1st. Please check our website for the event office location or call 541-549-0989.

**Shipping** – Quilts may be shipped to arrive after June 23rd to our Show Event Office whose location will be published after June 1, 2017.

We will do our best, but we cannot guarantee the return of special packing material such as noodles, pillowcase, etc. Thank you for NOT using packing pellets of any kind when shipping your quilt to us.

### QUILT RETURN

ALL QUILTS MUST REMAIN ON DISPLAY FOR THE DURATION OF THE SHOW. There is no quilt pick up on Saturday, after the show. Quilts can be picked up at the Quilt Show Event Office on:

Sunday, July 9 – 8:30am to 2:00pm PLEASE NOTE NEW HOURS  
Monday, July 10 – Wednesday, July 12th – 10am-4pm

**RETURN SHIPPING & Signature for shipper to leave package:** We are happy to ship your quilt back to you. Return shipping must be pre-paid at the time of registration. Quilts will be return shipped by Wednesday, July 12th via UPS Ground.

We ship UPS Ground Signature Required for an additional \$4.00 UPS fee.

**PLEASE NOTE:** If you choose to have your quilts return delivered without a UPS ground signature, you must indicate that you choose this option. Choosing this option indicates that SOQS is not responsible for quilts after delivery left at your address.

Please provide us with the following:

Shipping & handling fee of \$15 per quilt

Add \$4.00 for UPS Ground signature required

Street address, city, state, zip (no PO Boxes)

Insurance fee of \$0.75 per \$100.00 of value (optional)